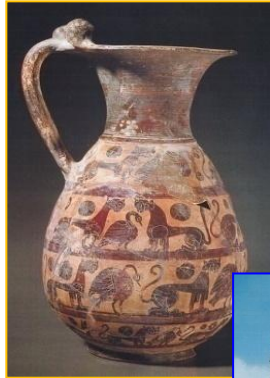- Methodologies for cataloguing cultural heritage

- Computerized cataloguing and multimedia documentation

Cataloguing of artistic and historical heritage: an overview

Author: Flavia Ferrante, Maria Letizia Mancinelli
Teacher: Grazia Del Giudice

Types of sheets for digital cataloguing of cultural properties, published in 80s – 90s, **coincided with the protection areas**

- archaeological properties
- archaeological and landscape heritage
- ethno-anthropological properties
- historical-artistic properties

From 2000 sheet types has increased (today there are 30 types), and also the norm about cultural properties has developed.

This increasing is corresponded by the extension of related study areas, which don't coincide only to protection areas, but include a variety of other cultural properties.

Today the following sectors are included in the HISTORICAL ARTISTIC PROTECTION AREA:

- photographic properties
- musical properties
- natural properties
- numismatic properties
- scientific and technological properties
- **historical and artistic properties**

Those study sectors has not a complete correspondence with historical and artistic property in the strictest sense of the word.

SCHEDE DI CATALOGO ICCD	settori disciplinari: beni	ambiti di tutela: beni			
		archeologici	architettonici e paesaggistici	etnoantropologici	storico-artistici
AT Reperti antropologici	archeologici	archeo			
CA Complessi archeologici	archeologici	archeo			
MA Monumenti archeologici	archeologici	archeo			
RA Reperti archeologici	archeologici	archeo			
SAS Saggi stratigrafici	archeologici	archeo			
SI Siti archeologici	archeologici	archeo			
TMA Tabella materiali archeologici	archeologici	archeo			
A Architettura	architettonici e paesaggistici		architett		
CNS Centri/nuclei storici	architettonici e paesaggistici		architett		
PG Parchi e giardini	architettonici e paesaggistici		architett		
BDI Beni demoetnoantropologici immateriali	etnoantropologici			etnoantr	
BDM Beni demoetnoantropologici materiali	etnoantropologici			etnoantr	
F Fotografia	fotografici				stor-art
FF Fondi fotografici	fotografici				stor-art
SM Strumenti musicali	musicali	archeo		etnoantr	stor-art
SMO Strumenti musicali-Organo	musicali				stor-art
BNB Beni naturalistici-Botanica	naturalistici				stor-art
BNM Beni naturalistici-Mineralogia	naturalistici				stor-art
BNP Beni naturalistici-Paleontologia	naturalistici	archeo			stor-art
BNPE Beni naturalistici-Petrologia	naturalistici				stor-art
BNPL Beni naturalistici-Planetologia	naturalistici				stor-art
BNZ Beni naturalistici-Zoologia	naturalistici				stor-art
NU Beni numismatici	numismatici	archeo			stor-art
PST Patrimonio scientifico e tecnologico	scientifici e tecnologici				stor-art
D Disegni	storico-artistici				stor-art
MI Matrici incise	storico-artistici				stor-art
OA Opere e oggetti d'arte	storico-artistici				stor-art
OAC Opere e oggetti d'arte contemporanea	storico-artistici				stor-art
S Stampe	storico-artistici				stor-art
VeAC Vestimenti antichi e contemporanei	storico-artistici			etnoantr	stor-art

Historical artistic protection area

WORKS AND OBJECTS OF ART

Movable properties that are part of artistic, historical or religious monuments, or that come from the parting of the monuments. They are showed in museums, collections , gallery, outdoor spaces (gardens, squares, etc.)

WORKS AND OBJECTS OF ART

➢Religious clothing : dalmatics, papal gloves, maniples, copes, etc.

➢Arms and armours: halberds, harquebuses, helmets, rifles, swords, etc.

➢Civil furnishings: armoir for pharmacy, ottomans, armchairs, tables, etc.

➢Religious furnishings: holy water fonts, altar balustrades, baldachins for processions, etc.

➢ Religious objects: chalices, reliquaries, etc.

WORKS AND OBJECTS OF ART

➢ civil textiles: tapestries, coverings for ceremony armchairs, carpets, etc.

➢ paintings and sculptures

➢ religious textiles: scapulars, altar carpets, veils for chalice, etc.

➢ objects of daily use: walking sticks, biscuit tins, sauce boats, sugar bowls, etc.

OA Works/objects of art
version: 3.00
The last version of the norm, since is the most updated, is the preferred version to use for new cataloguing activities

Category: MOVABLE PROPERTIES

http://www.iccd.beniculturali.it/it/ricercanormative/29/oa-opere-oggetti-d-arte-3_00

Documents to download:
Data structure
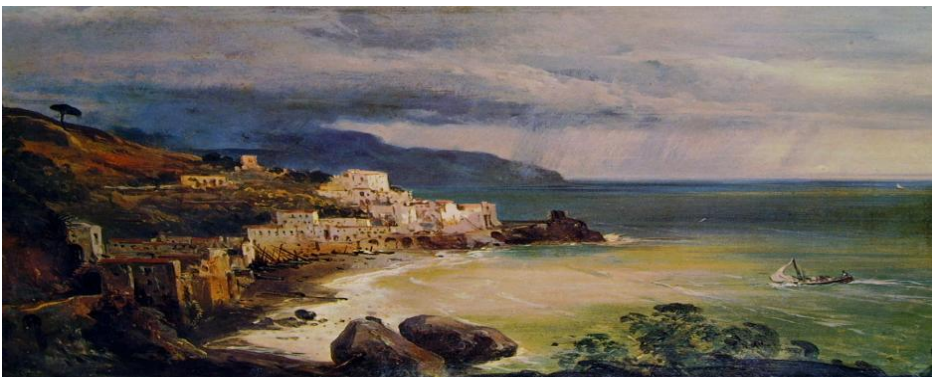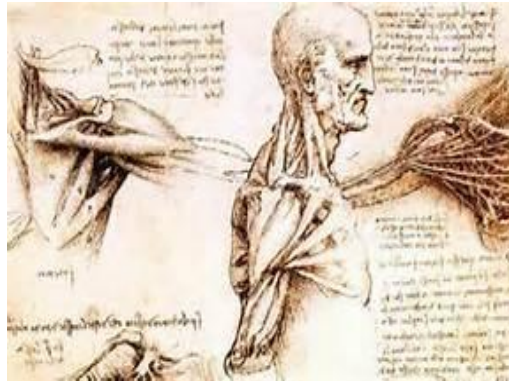*Explanation of data structure*
Norm

DRAWINGS

Painting works,
Made by hand on every support
(paper, cardboard, wood, parchment,
stone, silk, panel, canvas etc.)

with specific instruments (charcoal,
chalk, ink, pencil, pastel, pen, etc.)

and specific techniques (watercolor
painting, sanguine, etc.).

D Drawings
version: 3.00
The last version of the norm, since is the most updated, is the preferred version to use for new cataloguing activities
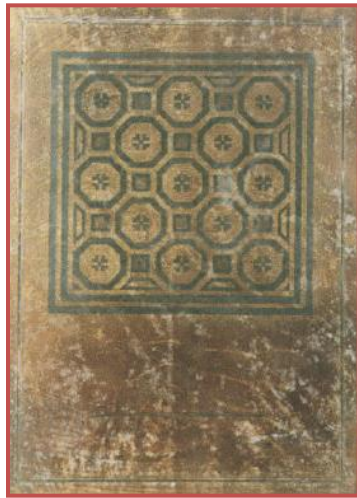
Categoriy: MOVABLE PROPERTIES

http://www.iccd.beniculturali.it/it/ricercanormative/22/d-disegni-3_00

Documents to download:
Data structure
Explanation of data structure
Norm

INCISED MATRICES

Movable properties that are plates of different materials (steel, wood, linoleum, brass, stone, zinc, copper, etc.) on which representation are drawn, with specific instruments (burin, steel or diamond tips, stamps, scarpers etc.) and with specific engraving techniques (etching, aquatint, lithography, mezzotint, screen printing, woodcut, zincography etc.)

MI Incised matrices
version: 3.00
The last version of the norm, since is the most updated, is the preferred version to use for new cataloguing activities
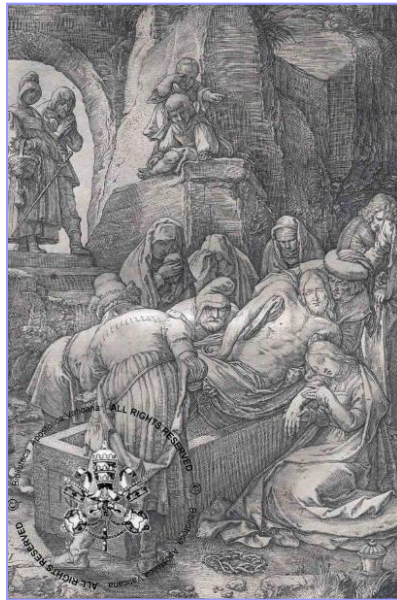
Category: MOVABLE PROPERTIES

http://www.iccd.beniculturali.it/it/ricercanormative/26/mi-matrici-incise-3_00

Documents to download:
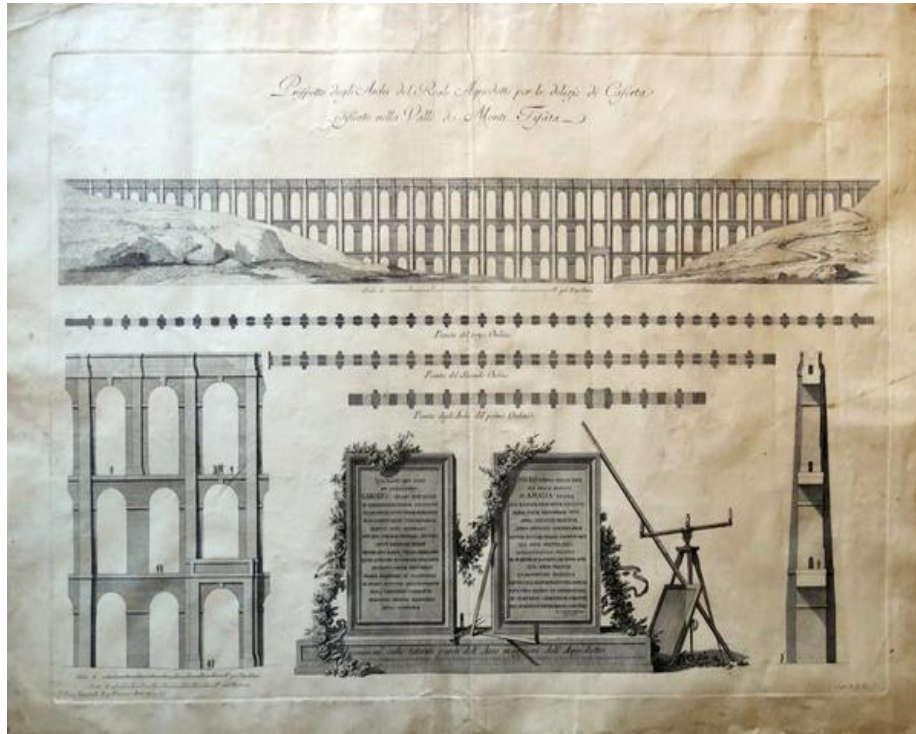*Data structure*
Explanation of data structure
Norm

PRINTS

Movable properties that are objects made by the operation with which a matrix produces equal copies of a representation on paper, cardboard, leather, parchment, silk, etc.

S Prints
version: 3.00
The last version of the norm, since is the most updated, is the preferred version to use for new cataloguing activities

Category: MOVABLE PROPERTIES

http://www.iccd.beniculturali.it/it/ricercanormative/33/s-stampe-3_00

Documents to download:
Data structure
Explanation of data structure
Norm

CONTEMPORARY WORKS AND OBJECTS OF ART

Works that are a representation of the new artistic tendency of cent. XX e XXI

- assembly
- computer art
- interactive audio-video installation art
- Cine-visual work
- performance
- ready made,
- virtual reality
- video art
  etc.

OAC Contemporary works and objects of art
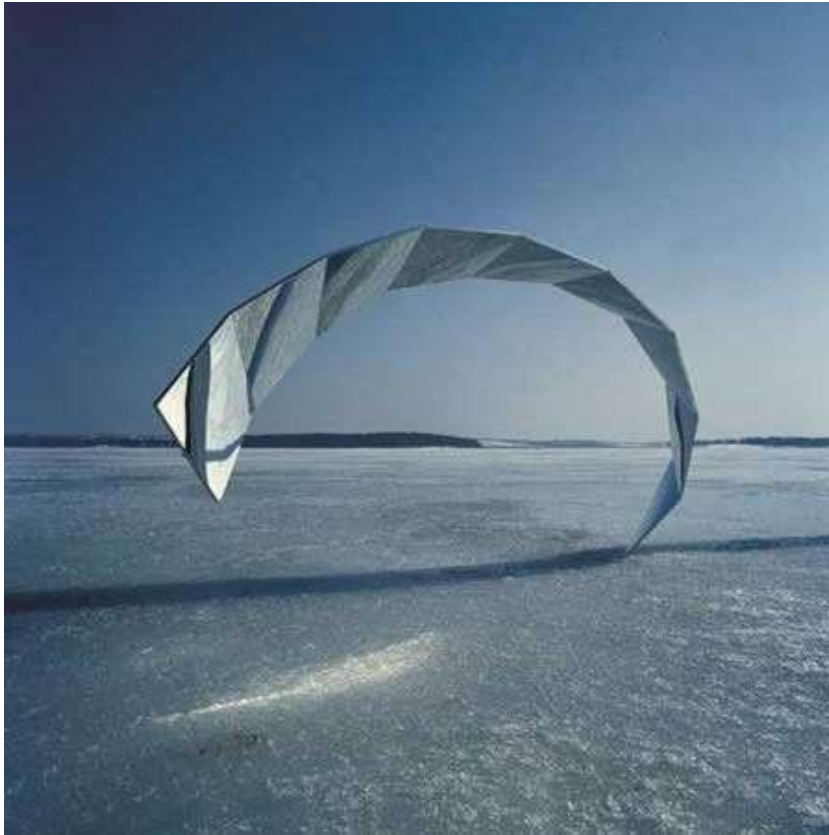**Version:** 3.00 (current)
Category: MOVABLE PROPERTY

http://www.iccd.beniculturali.it/it/ricercanormative/30/oac-opere-oggetti-d-arte-contemporanea-3_00

Documents to download:
Data structure
Explanation of data structure
Norm

Data structure model, published in **2004**: it is **an in depth study of OA sheet, an integration of attributes qualifying contemporary art.**

The norm has been elaborated by a working group coordinate by ICCD, with the participation of experts in the field; It includes specific **introductive essays**, in particular about definition of property to be catalogued with OAC sheet and about related vocabularies (material and technique and property definition).

ANCIENT AND CONTEMPORARY CLOTHINGS

Movable properties that are single clothing, dress/suit and clothing elements. They are clothing for man, woman and child, <u>for civil use</u>, related to different context of private and social life and different historical periods of
centuries XVIII, XIX, XX
(dresses, undergarments, hosiery, pants, button down shirts, costumes, bonnet, skirts, jackets, pinafores, livery, sweaters, cloaks, shawls, scarfs,
veils etc.)

VeAC Ancient and contemporary clothing
Version: 3.01 (current**)**
Category: MOVABLE PROPERTIES

http://www.iccd.beniculturali.it/it/ricercanormative/36/veac-vestimenti-antichi-contemporanei-3_01

Documents to download:
Data structure
Explanation of data structure
Norm

The norm, published in 2010, includes specific introductive essays of various authors.
It has been elaborated by a working group coordinate by ICCD, with the participation of experts in the field.

A *specialised vocabulary* is provided

- photographic properties
- musical properties
- natural properties
- numismatic properties
- scientific and technological heritage

Before the definition of specifics norms, properties belonged to other study areas were catalogued :
-with OA sheet (*Works and objects of art*)
-with RA sheets (*Archaeological finds*)
-with F sheet (*Photography*, from 1999)

PHOTOGRAPHIC PROPERTIES

F photography
version: 4.00
The last version of the norm, since is the most updated, is the preferred version to use for new cataloguing activities
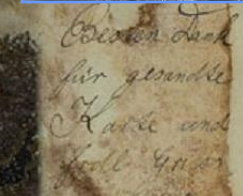
Category: MOVABLE PROPERTIES

http://www.iccd.beniculturali.it/it/ricercanormative/62/f-fotografia-4_00

Documents to download:
Data structure
Explanation of data structure
Norm

PHOTOGRAPHIC PROPERTIES
FF photographic funds
version: 4.00
The last version of the norm, since is the most updated, is the preferred version to use for new cataloguing activities

Category: MOVABLE PROPERTIES

http://www.iccd.beniculturali.it/it/ricercanormative/63/ff-fondi-fotografici-4_00

Documents to download:
Data structure
Explanation of data structure
Norm

MUSICAL PROPERTIES

SM musical properties
version: 4.00

Category: MOVABLE PROPERTIES

http://www.iccd.beniculturali.it/it/ricercanormativ
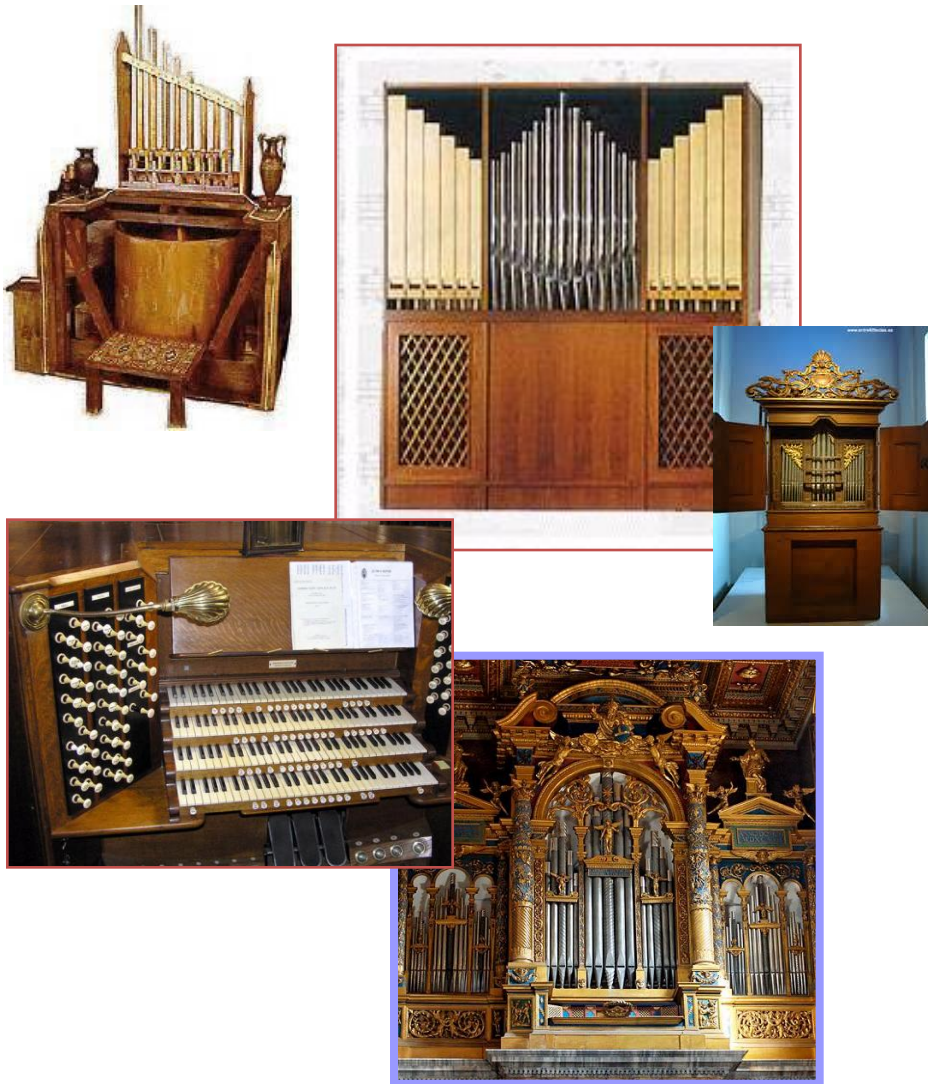e/64/sm-strumenti-musicali-4_00

Documents to download:
Data structure
Explanation of data structure
Norm

MUSICAL PROPERTIES

SMO Musical properties-Organ
version: 3.01

Category: MOVABLE PROPERTIES

http://www.iccd.beniculturali.it/it/ricercanormativ
e/11/smo-strumenti-musicali-organo-3_01

Documents to download:
Data structure
Explanation of data structure
Norm

BENI NUMISMATICI

NU Numismatic properties
version: 3.00

Category: MOVABLE PROPERTIES

http://www.iccd.beniculturali.it/it/ricercanormativ
e/18/nu-beni-numismatici-3_00

Documents to download:
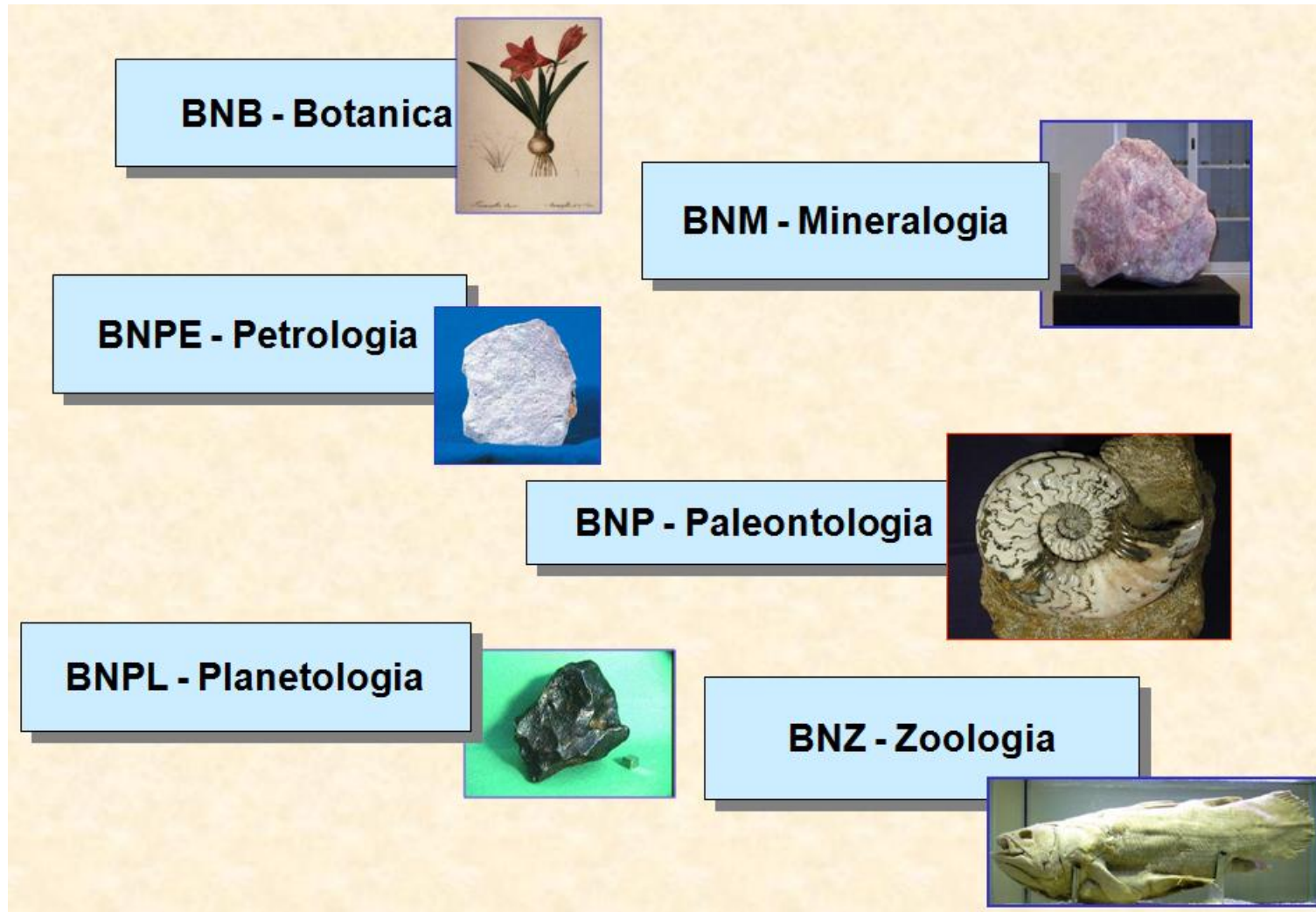Data structure
Explanation of data structure
Norm

NATURAL PROPERTIES

The «Codice dei beni culturali e del paesaggio» of **2004** established at a juridical level the historical-cultural value of objects that are part of **collections of natural properties**
(botanic, zoological, mineralogical)

NATURAL PROPERTIES Current version: 3.01

SCIENTIFIC AND TECHNOLOGICAL HERITAGE

PST Scientific and technological Heritage
version: 4.00
The last version of the norm, since is the most updated, is the preferred version to use for new cataloguing activities

Category: MOVABLE PROPERTIES

http://www.iccd.beniculturali.it/it/ricercanormative/66/pst-patrimonio-scientifico-e-tecnologico-4_00

Documents to download:
Data structure
Explanation of data structure
Norm